



SRI DEVARAJ URS ACADEMY OF HIGHER EDUCATION & RESEARCH

SRI DEVARAJ URS MEDICAL COLLEGE

Tamaka, Kolar



SRI DEVARAJ URS ACADEMY OF HIGHER EDUCATION AND RESEARCH

KOLAR

CRECHE REGULATIONS

1. Fee structure and timings for the Creche

Admission fee (One time nonrefundable): Rs 1000/-

Monthly fees: For staff whose monthly income is above Rs 25,000 is Rs 2,000/-

For staff whose monthly income is below Rs 25,000 is Rs 1,500/-

2. Creche timings: 8 AM to 5 PM

3. Working days: Monday to Saturday

4. Holidays: Creche shall remain closed on Sundays, third Saturdays and holidays of SDUAHER as announced for the year

5. Location: Next to PG Woman's Hostel

6. Age group eligibility criteria: Children aged between 6 months to 5 years of age of the staff (Teaching and non-teaching of Sri Devaraj Urs Academy of Higher Education and Research)

7. Facilities at Creche: Play area

Rest area

Dining area

Feeding room

Kitchen

Wash room

Namitha BN

For details contact Dr Namitha B N

Assistant Professor

Department of Microbiology

SDUAHER

Contact number: 9008780305

Gayathri
AAR-II
IQAC

Sri Devaraj Urs College of Nursing
Tamaka, Kolar-563101.

Principal

Sri Devaraj Urs College of Nursing
Tamaka, Kolar-563103

SRI DEVARAJ URS MEDICAL COLLEGE AND HOSPITAL

CRECHE

**(FOR CHILDREN OF STAFF OF SRI DEVARAJ URS ACADEMY OF HIGHER
EDUCTAION AND RESEARCH)**

1. Fee Structure and timing for the Crèche:

- Admission fee: (one time, non-refundable): Rs. 1,000/-
- **Monthly Fees:** For staff whose monthly income is above 25,000- **Rs.2,000**
For staff whose monthly income is below 25,000- **Rs.1,500**
- **Timing :** 8.00 A.M -5 P.M.

2. Working Days: Monday – Saturday

3. Holidays: Crèche shall remain closed on all Sundays, third Saturdays and holidays of Sri Devaraj Urs Teaching hospital announced for the year –List enclosed.

4. Facilities provided:

- Day care for children aged between 6 months to 5 years of age of staff of Sri Devaraj Urs Academy of higher education and research.
- Facilities at creche: Play area, sleeping area, dining area, feeding room, wash rooms.

5. Admissions:

- Admission form enclosed.
- Submit 2 photographs of the child, parents, if any other authorised person.

6. Rules and regulations for Parents

1. Monthly fees shall be deducted from the Salary of the staff.
2. The fee for the entire month has to be paid even if day care facilities are utilized for few days/ few hours only.
3. Should send the food/ snacks, water, milk for the child. No food or drink will be provided by the crèche.
4. The child's belonging should be taken back at the end of the day
5. Should not bring SICK child having fever, severe cold, cough etc to crèche. As per policy we shall take care of only healthy children.
6. If the child falls sick while at creche, parents will be informed and will be requested to pick the child immediately.

Gayathri
A&P-R-III
IQAC
Sri Devaraj Urs College of Nursing
Tamaka, Kolar-563101.

[Signature]
Principal
Sri Devaraj Urs College of Nursing
Tamaka, Kolar-563103

7. The parent has to enter in the visitors register when comes to visit/ feed the child in the crèche.
8. The supervisor has to be informed if the child is going to be absent for more than 3 days for any reason.
9. Should be courteous to staff.
10. Should not give gifts in cash or kind to staff in the false notion that extra attention will be given to their child, as all children are given equal care.
11. Should address all queries to the supervisor in charge.
12. Should take the child back at the stipulated time. Grace time of maximum half an hour is allowed due to unforeseen circumstances. If this continues repeatedly, the supervisor in charge has been authorized to charge Rs.50/ for every extra hour.
13. If the child is to be picked up by any person other than the parents, please inform the supervisor in advance. We will not send the child with any unknown person.
14. Parents are requested to attend the parents' meeting with the incharge of creche on the stipulated date and give their suggestions in the interest of their wards.

Divya C
(ASSOC. PROF.
DEPT OF ANATOMY).

[Signature]
Principal & Dean
SDUMC and Hospital
Principal
Sri Devaraj Urs Medical College
Tamaka, Kolar - 563 101.

Gayathri
AQR-03
IQAC
Sri Devaraj Urs College of Nursing
Tamaka, Kolar - 563101.

SRI DEVARAJ URS MEDICAL COLLEGE & HOSPITAL

CRECHE ADMISSION FORM

Full Name of Child:

Gender:

Date of Birth:

Mother's Name:

Qualification of Mother:

Designation & Department:

Employee Code:

Mothers Phone Number:

Work Number :

Father's Name :

Qualification of Father:

Designation & Department:

Employee Code:

Fathers Phone Number:

Work Number:

Address of Parents:

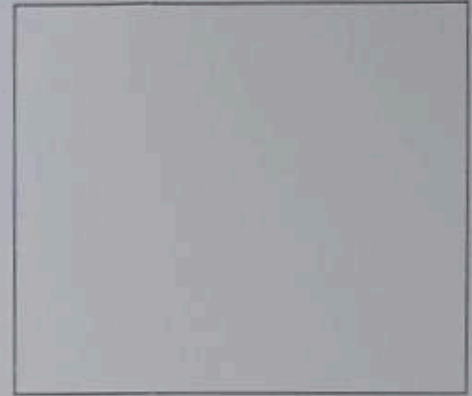


PHOTO OF THE CHILD

Persons Authorized to Pick up Child (other than parents listed above)

Name:

Relationship:

Gayathri
IQAC ARAR-11

Sri Devaraj Urs College of Nursing
Tamaka, Kolar-563101.

Signature of Parent

[Handwritten Signature]
Principal

Sri Devaraj Urs College of Nursing
Tamaka, Kolar-563103