	SRI DEVARAJ URS COLLEGE OF NURSING, TAMAKA, KOLAR.	Format No.	ADM-15
		Issue No.	02
	INTERNAL COMMUNICATION FORM	Rev. No.	00
		Date:	01-09-18

Date: 24-05-2023

## CIRCULAR

This is for the information of all teaching and non-teaching staff that Post Surveillance Audit ISO 9001:2015 meeting is scheduled on 24-05-2023 at 4pm in council hall of SDUCON, Hence all are requested to attend the same.

Agenda:

3. Discussion on Post Surveillance Audit Report
4. Any other

*Jaimala*  
24/5/23  
ISO coordinator

*[Signature]*  
24/5/23  
Principal

Principal  
Sri Devaraj Urs College of Nursing  
Tamaha, Kolar-563103


*Gaithi*  
IQAC - AQAR - 71  
Sri Devaraj Urs College of Nursing  
Tamaha, Kolar-563101.

SL. No.	Names	Sign.	SL No.	Names	Sign.
01	Dr.G.Vijayalakshmi.		27	Ms.Swathisree, N.	
02	Dr. Lavanya Subhashini		28	Ms.Getcia	
03	Dr. Zeanath.C.J.		29	Mrs.Sreelakshmi	
04	Prof. Jairakani Aruna		30	Mrs.Beneta ,V	
05	Prof. Punitha M.		31	Mrs.Marthasherly	
06	Mrs. Gayathri.K.V		32	Mrs.Kanthamma.B.	
07	Dr. Malathi K.V.		33	Ms.Kokila.K	
08	Mrs. Vani R.		34	Mrs.Shanthi.D	
09	Mrs. Sumana yesu priya		35	Mrs.Nethravathi.K.	
10	Mrs. T.Umadevi		36	Mrs.Susheela Rani	
11	Mrs. Ramya M.		37	Mrs.Vanajakshi. R.	
12	Mrs. Saritha.V		38	Ms.Greena pushpa	
13	Mrs. Komaladevi.R		39	Mr.Mahesh.S.	
14	Mrs. Rashmi.A		40	Ms. Bharathi.S	
15	Mrs. Sumalatha , C.V.		41	Ms. Vanaja.K.T	
16	Mrs. Kavitha.P		42	Mrs.M.Kavitha.	
17	Mrs. Geetha.S.		43	Mr.NaveenKumar.H.V	
18	Mr. Gajendra Singh		44	Mr.Anil Kumar.J.V.	
19	Mr. Monappa.		45	Mrs.Shobha Mathew	
20	Mrs. K.Gunasheela		46	Mrs.Uma.S.	
21	Mr. Rajendra Prasad		47	Mrs.C.Rukaminidevi	
22	Mr. Sampath Kumar		48	Mrs.Lavanya N N	
23	Mrs. Pavithra.S.		49	Ms. Asha S.	
24	Ms.Angeli Monika K		50	Mrs. Jebamani Hepziba	
25	Ms.Likitha S V		51	Mrs.Shwetha S.G	
26	Ms.Divya G A		52	Ms. Malathi B	
<b>Office Staff</b>					
01	Mrs.Sulochana G		02	Mr.Narayanaswamy	
03	Ms.Netravathi A		04	Mrs.Sashikala	
<b>Library Staff</b>					
01	Mrs.Shamala M		02	Mrs. Amrutha S V	
<b>Attenders</b>					
01	Mr.Venkatesh		02	Mrs.Radhamma	
03	Mrs.Gangamma		04	Mrs.Vijayamma	
05	Mrs.Sakamma		06	Mrs.Mala	

Gayathri  
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Tamaka, Kolar-563103

	SRI DEVARAJ URS COLLEGE OF NURSING, TAMAKA, KOLAR.	Format No.	MAR-08
		Issue No.	02
	Action plan for points suggested for improvement	Rev. No.	00
		Date:	01-09-18

Date: 24-05-2023

The Faculty of SDUCON met on 24-05-2023 at 4.00pm in the council for the discussion of Post surveillance audit ISO 9001:2015 under the chairmanship of Dr.G.Vijayalakshmi, Principal, Dr. Zeanath C.J. CNO, and Prof. Jairakini Aruna ISO coordinator, expressed their appreciation on the committed work towards quality substance of teaching learning process. The audit highlighted on the following observations:

**Audit team:**

Mr. Amith Mali (Lead Auditor)

Mr. Jegatheesan Kalirajan (Technical expert)

**Audit summary:**

- Level of Maturity of MS is fulfilled.
- Legal and other requirements are fulfilled.
- Risk and opportunities were verified and found basically effective.
- Employees are aware about the policy and objectives.
- Employees are trained and seems to be competent. Shown continual improvements by taking objectives and programs into consideration.
- Verified KPIs and trends of objectives
- Internal audit and MRM conducted once in 6months.
- Internal audit Doc No. IQA-09 conducted on 14<sup>th</sup> & 115<sup>th</sup> March 2023 Total ONCR raised.
- MRM DOC no MRM-09 dated 24-03-2023 chaired by principal all agenda points are covered

**Positive Points:**

- ✓ Feedback from students and parents is 100%
- ✓ No any customer complaint recorded till date
- ✓ Research center for Ph.D is approved in 2022 and No. of faculty applying for research guide recognition is 4

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*[Signature]*  
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Tamaka, Kolar-563101

**Opportunities for improvement:**

- ✓ Risk register is evident can be done according to process wise

**Weakness and Minor NC-01**

- ✓ **Audit result:** Analysis and evaluation is partially evident. (For 2<sup>nd</sup> Year BSc Nursing Sociology Subject Assignment 1 dated april2023 criteria for evaluation not evident)
- ✓ **Correction:** Institution has adopted evaluation format based on Institutional policy statutory guidelines. Hereafter the institution will follow affiliated university/ statutory guidelines to finalize the internal assessment marks.
- ✓ **Root cause :** to improve the students IA marks, the institution has adopted 02 assignments and 03 IA test to finalize IA
- ✓ **Corrective:** Hereafter the institution will adhere to the statutory / affiliated university norms to finalize internal assessment marks.

**Recommendation/result:**

- ✓ Maintenance of certificate recommended

**Based on the points suggested for improvement the members discussed and decided the action as follows**

Sl. No	Area/ Process	Points To Discuss	Discussions And Decision Taken	Responsible	Timeline
01.	Principal & ISO coordinator	Risk register is evident can be done according to process wise	Addressing risk analysis should be done specifically with program wise and department wise before the initiation for academic year 2023-2024	Class coordinator wise, Course coordinator wise and dept. wise for 2023-24	Completion of the academic year
02	Physical tour	Labs equipment's traceability  Signboard for Rain water Harvest  Lab equipment's	All the Labs equipment's should be labeled and master list to be placed on the cupboard for easy traceability  Location of destiny reaching water location to be placed  As per institutional policy	All dept. lab in charges  7 <sup>th</sup> criteria convener and members  Concerned	Completion of academic year

*Gayathri*  
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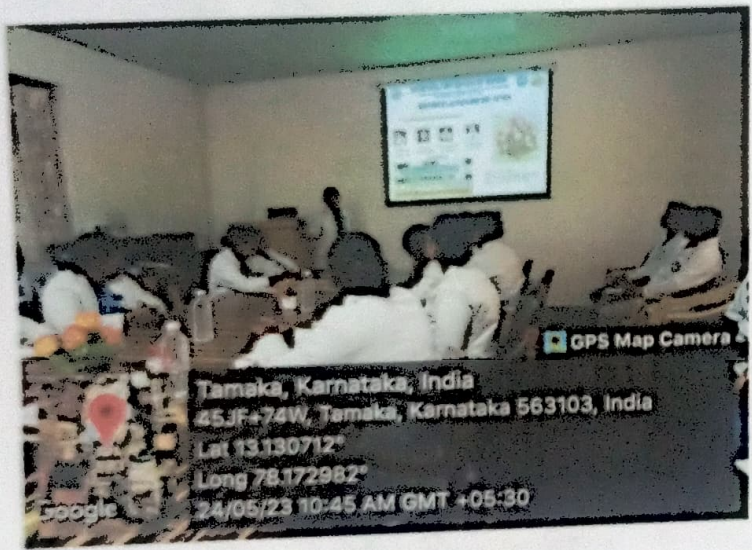
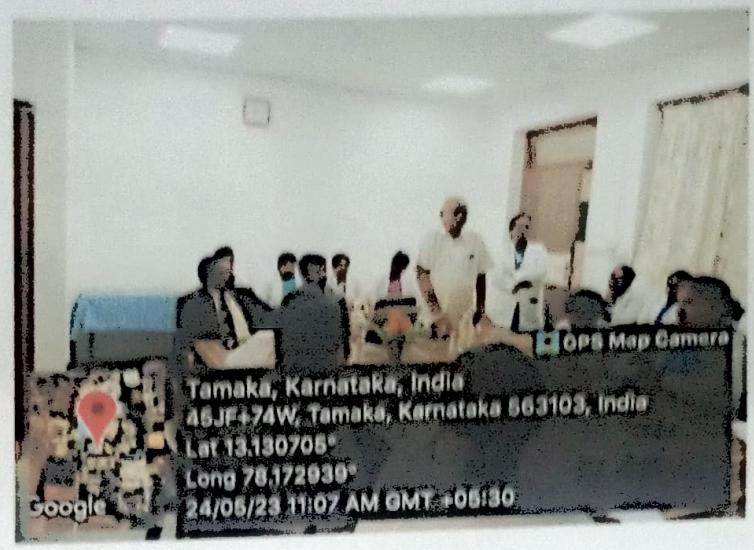
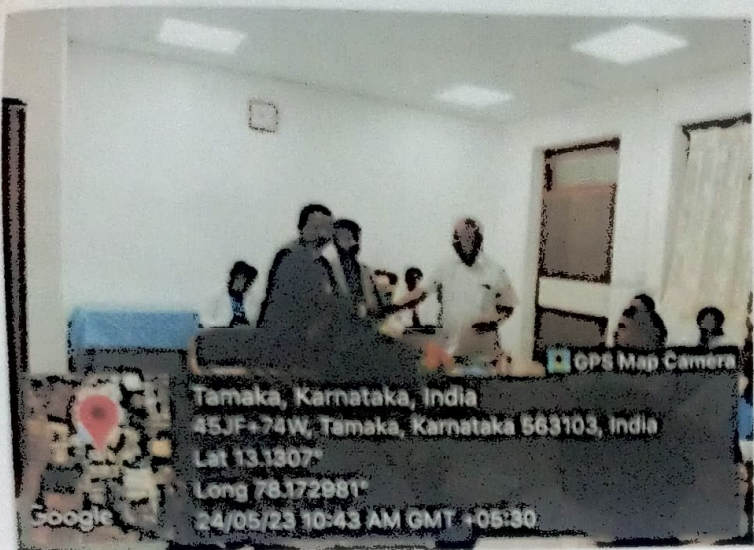
*[Signature]*  
Principal  
Sri Devaraj Urs College of Nursing  
Tamaka, Kolar-563101

		Calibration can be done as per usage	calibration of lab equipment's will be done	Lab in charges	
		Name board for trees	All the Trees should be named with botanicals name	Environmental cell members	
03	Class coordinators	Analysis and evaluation is partially evident. (For 2 <sup>nd</sup> Year BSc Nursing Sociology Subject Assignment 1 dated April 2023 criteria for evaluation not evident)	To improve the students IA marks, the institution has adopted 02 assignments and 03 IA test to finalize IA. Hereafter the institution will adhere to the statutory / affiliated university norms to finalize internal assessment marks.	Course coordinators & class coordinators	Completion of academic year
04		-Examination cell to be created and one faculty to be made in-Charge and -University guidelines to be followed for the conduct of IAs -More faculty can be trained under swayam portal. -In future Internal audit can be done starting from one student admission till the result		Principal, HODs  Class coordinators Course coordinator	Completion of academic year

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*[Signature]*  
Principal  
Sri Devaraj Urs College of Nursing  
Tamaka, Kolar-563103



*Tamilhara A*  
 ISO coordinator  
 11/5/23  
 Tamaka, Karnataka 563103

*Principal*  
 Principal  
 21/05/23

Sri Devaraj Urs College of Nursing  
 Tamaka, Kolar-563103

**Encl:**

**1. Audit Report**

*Gangathri*  
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Sri Devaraj Urs College of Nursing  
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# Sri Devaraj Urs College of Nursing

(A unit of Sri Devaraj Urs Educational Trust)

Post Box No. 7, Tamaka, Kolar-563 103, Karnataka.

(Affiliated to RGUHS, Bangalore and Recognized by KNC, Bangalore & INC, New Delhi)

ISO 9001: 2015 Certified & NAAC Accredited

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## ISO POST AUDIT

SL.NO	NAME OF THE FACULTY	POSITION	SIGNATURE
1	Dr. G. Vijayalakshmi	Principal, sducon	
2	Prof. Zeenathic. J	Prof. & HOD, MSN	 24/5/2023
3	Dr. Lavanya Subhashe	Vice-Principal HOD	 24/5/23
4	prof. Gaisalheeris Anna	prof. & HOD MHN	 24/5/23
5	Punitha. M	Prof & HOD of ORG	 24/5/23
6	Gayathri K.V	Assoc. prof/tenor	
7	U. Santha	Tutor	
8	Gajendra Singh	Tutor	
9	Sumana Jesu Priga. S.H	Asst. professor	
10	Mrs. Kavitha. P	tutor	
11	msy. Bencha. V	msy Tutor	
12	Mr. Komala Devi. K	tutor	
13	Ms. Swathi Shree. N	Nsg Tutor	 24/5
14	Mrs. Ranjya. M	Asst. professor	 24/5/23
15	Rajani. A	Ass' profen	 24/5/23
16	Ms. Angeline Monica.	Nsg Tutor	
17	Mr. Rajendra	Tutor	 24/5/23

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IQAC A & AR (3)

Sri Devaraj Urs College of Nursing  
Tamaka, Kolar-563101.

Principal  
Sri Devaraj Urs College of Nursing  
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